

**From:** [Communications, VCF \(CIV\)](#)  
**To:** [Communications, VCF \(CIV\)](#)  
**Subject:** New Presence Information for Trinity Church and Medical Expense Updates  
**Date:** Friday, June 16, 2023 1:26:03 PM  
**Attachments:** [image001.png](#)

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**\*This email is sent from an unattended mailbox.\***

Good afternoon,

**The following updates were recently made to the VCF website:**

- Policies & Procedures [Section 1.9](#): Updated to add proof of presence instructions specific to those who signed in as volunteers at Trinity Church. For ease of reference, the information is provided below.

[Volunteers Who Signed in at Trinity Church](#)

The VCF has records of volunteers who signed in at Trinity Church, located at Broadway & Wall Street, in the aftermath of the attacks. If you remember signing in as a volunteer at Trinity Church, you should submit a written statement with your claim with the following information: (1) note specifically that you signed in at Trinity Church while volunteering; (2) list the specific date(s) you recall signing in; and (3) provide the name of the group you volunteered with (if applicable) or a description of the type of work you were doing as a volunteer. If you submit a statement that includes this information, you do not need to submit additional presence documentation with your claim. The VCF will review your claim and our Trinity Church records and will contact you if additional proof of presence is required.

Please begin following this new guidance [immediately](#) for any claims you submit for individuals whose presence is based on their volunteer records at Trinity Church. The [Definitive Proof of Presence Documentation Chart](#) was also updated to reflect this guidance.

- Policies & Procedures [Section 2.4](#): Updated to include information on reimbursable medical expenses, including eligible conditions and verification of the \$5,000 minimum threshold.
  - Includes updates under [Forms & Resources: Medical Expense Instructions](#) and [Medical Expense Worksheet](#).
  - [FAQ 6.5](#): Medical Expense Reimbursement.

The following law firm emails were also posted to [Information for Law Firms](#):

- Email: [VCF Website Updates – Personal Representatives](#) – June 1, 2023

Thank you,

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VCF Helpline: 1-855-885-1555  
Website: [www.vcf.gov](http://www.vcf.gov)



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